



Headteacher: Mrs C Fulstow
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7th September 2023

Reach More Parents: Nursery and Reception

Dear Parents/Carers,

As you know we have introduced the app Reach More Parents to replace the Pay360 payment system which has ceased to exist. This is now where you will pay for trips and book clubs and events. In addition, we are using it for ordering school lunches and sending messages. A link to the Childcare Online Booking System for Before and After School Club bookings can be also be found on Reach More Parents in 'The Hub'.

All **school communication** will now go through the Reach More Parents app instead of Class Dojo.

If you have registered with Reach More for ordering school lunches you will already have the app downloaded. If not, you can download here: [Android Play Store](#) or [Apple Store](#).

Class Dojo will just be used for the pupil portfolio (for staff to share individual children's work with their family) and the class story (for staff to share photos, videos and announcements about Nursery and Reception).



Class Dojo Messaging becomes Reach More Parents Inbox

All messaging to members of staff should go through the 'Inbox' feature of the Reach More Parents app. Simply click on the 'Inbox' symbol then the compose button and begin typing the staff member's name to bring up their name. You can then compose your message.

Messaging Staff

Messages to staff will no longer be replied to from Class Dojo. This app will be for internal use only for house points and parents will be disconnected shortly. Messaging via the Reach More Parents app should be used for quick **non-urgent messages** that do not need to be read or responded to that day. Staff are available at the beginning and end of the day on the doors for quick queries in person.

Please note that staff will only respond to messages when not teaching and supporting children during the working day. If you don't receive a response and require a speedy reply please contact the school office by popping into school, giving us a quick call or emailing on admin@epsch.co.uk

If your child is going home with someone else that day, this can be communicated in person before school or communicated to the office on 01482 666 231.

Messaging – Concerns/Complaints

If you have concerns about your child, complaints or a more in depth query please email the office using admin@epsch.co.uk and mark your correspondence for the attention of the relevant member of staff.

Telephone: (01482) 666231 Email: admin@epsch.co.uk

Website: www.elloughtonprimaryschool.co.uk



SEND/Pastoral Messaging

All SEND and/or pastoral matters should continue to be sent to send@epsch.co.uk.

Whilst we appreciate this is another change for parents, we are endeavouring to simplify and streamline our communication systems to support parents.

Please do not hesitate to contact us if you have any difficulties connecting to Reach More Parents. As always, we're more than happy to help and assist.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Fulstow', written in a cursive style.

Mrs C Fulstow
Headteacher