

**P R E S E N T :-**

Miss K Parsons (in the Chair)

Mrs R Brammall, Mr D Dows, Mrs C Fulstow, Mr D Godfrey, Mrs L Hemingway, Mrs J Hutson, Dr S Muzaffar, Mr D Rockett, Mrs H Stillings and Mrs S Waldron. Mrs

Clerk to the Governing Body – Mrs A Hall-Miell

3209 **APOLOGIES**

Apologies for absence were received from Mr L Roberts and Mrs E Parker.

3210 **CONSENT FOR ABSENCE**

RESOLVED: that consent be given to Mr Roberts and Mrs Parker for their absence from this meeting.

3211 **CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS**

RESOLVED: that Plans for September be raised under any other item of urgent business.

3212 **DECLARATION OF INTERESTS**

RESOLVED: a) that Mr Rockett's wife worked at the school;

b) that Mr Godfrey's wife worked at the school;

c) that Mrs Stillings was a governor at Beverley Manor Nursery.

3213 **MEMBERSHIP**

Governors noted that Mrs Hemmingway's term of office as a local authority (LA) governor had been extended to 31 December 2020 and that a re-appointment form would be forwarded to her by the Clerk.

It was acknowledged that Mrs Parker's term of office as an associate member would come to an end in the autumn term as she was no longer employed by the school therefore the reason for her membership was no longer valid. Mrs Parker was unable to attend the meeting although she had provided questions on items included within the Headteacher's report. Governors requested that their best wishes be passed onto Mrs Parker.

- RESOLVED:
- a) that Mrs Hemmingway's term of office as an LA governor had been extended to 31 December 2020;
  - b) that the Clerk would forward an LA re-appointment form to Mrs Hemmingway;
  - c) that Mrs Parker's end of term of office as an associate member be noted.

3214 **MINUTES**

RESOLVED: that the minutes of the meeting held on 7 May 2020 be confirmed and signed by the Chair in the autumn term 2020.

Note: Mrs Walden joined the meeting.

3215 **MATTERS ARISING FROM THE MINUTES**

RESOLVED: that there were no matters arising from the minutes.

3216 **COMMITTEE MINUTES**

- RESOLVED:
- a) that the minutes of the Standards and Achievement Committee held on 16 January 2020 be received;
  - b) that the minutes of the Leadership and Management Committee held on 30 January be received;
  - c) that the minutes of the Behaviour, Safety and Welfare Committee meeting held on 6 February 2020 be received;
  - d) that the minutes of the committee meetings be circulated to governors.

3217 **REPORT OF THE HEADTEACHER**

The report of the Headteacher had been circulated to governors in advance of the meeting and governors asked the following questions:

**Had Early Years Foundation Stage (EYFS) parents and children been engaged with home schooling as much as the older children.** The Headteacher confirmed the percentage take up for home learning for each year group and confirmed that 25 percent of EYFS pupils had no engagement at all with home learning. The school had made contact with families and had established that pupils were being home schooled and that the school had just not heard from them. It was noted that the school had to be mindful that individual home situations could prevent pupils from accessing virtual learning.

**Was that the same for other schools within the cluster group.** The Headteacher had not shared the information within the cluster at the time of the meeting although it was possible it would be discussed in the future. It was also acknowledged that only a quarter of some year groups not engaging with home learning was an achievement. There were a number of families the school was in

constant contact with and vulnerable children were coming into school. The feedback received from parents had been positive regarding home learning.

**Would extra curriculum activities resume once everything was back to normal.** It was confirmed that over 50 percent of the activities were sporting related, which would resume when the school were guided to do so. Governors also noted that there was a much lower take up rate for activities such as art and crafts.

**Was the School Development Plan (SDP) review still going to take place and when would it be undertake.** The review of the SDP would be on hold until the 2020/2021 academic year and would focus on writing.

**How had the pandemic affected the SDP development.** The Headteacher reported that it was difficult to assess the impact of the lockdown until pupils were back in school and it was acknowledged that the staff had not been fully engaged with all aspects of development contained within the plan. Once pupils returned into school the gaps in learning could be identified and although pupils had been returning work into school whilst undertaking home learning it was not known how much parental input there had been with the work produced. The main priority would be to re-engage pupils with learning across the whole curriculum and that concentrating on English and Maths was not necessarily to correct route to follow.

**Has there been any guidance provided regarding the transition back into school.** Governors noted that the school had received guidance and it had been suggested that everything should be back to normal by the spring term 2021. Ofsted inspections would resume from the spring term 2021 as well as phonics assessments for Key Stage 1 and Key Stage 2. It was acknowledged that the reception pupils had missed a full term of teaching which could affect the results of future formal assessments.

**Could the school protest to the government and the Department for Education (DfE) regarding formal assessments taking place in the spring term 2020.** The school would do want was right for the pupils and was aware of the anxieties pupils would have when returning to school in September 2020. It was important for the children to be settled into the educational environment again and teaching staff were planning for that within the delivery of the curriculum. Governors were fully supportive of the school and appreciated that some children would take longer than others to settle back in as there were a lot of different needs to deal with. Leadership team meetings were scheduled to place on 9 and 10 July 2020 where a full discussion would take place on how the school would move forward and recover from the lockdown period.

**When would staff appraisals commence again and would there be specific priorities.** It was confirmed that staff appraisals had been suspended. The staff would be supported to return to work and some may be undertaking different roles and some may need more support than others. Appraisal requirements had not yet been decided.

**Had contact with external professional agencies continued during the lockdown period.** The Headteacher reported that the school had been in touch with the educational phycologist and the behaviour support team with annual reviews being undertaken via Microsoft Teams virtual platform. Sensory support had continued at home and the East Riding Children's Centres had contacted the vulnerable families on a weekly basis.

**Had the school continued to receive requests from parents.** It was acknowledged parental requests for professional support had continued and it was only speech and language issues which could not be facilitated.

**Was the school planning home schooling should there be a local lockdown.** The school was mindful that a second localised lockdown was a possibility and had learnt from the recent experiences when delivering home learning.

**Could the school plan resources in advance.** The Headteacher informed governors that would be difficult as it would be dependent upon the curriculum teaching at the time. Governors also noted that Mrs Stillings had undertaken one to one Zoom chats with pupils not in school with positive feedback received and this would enable the school to move forward with home schooling.

**What were the local authority statistics regarding infection rates for the virus.** The Headteacher had attended a Public Health briefing recently which concentrated on the local position rather than the national picture and reported that the infection rates for the region were low in comparison to other areas nationally.

**How would the Year 6 transition take place with South Hunsley Academy.** A paper based transition pack had been forwarded to Year 6 pupils and a firefly video was available to them. The school had held discussions with the Special Educational Needs Co-ordinator (SENDCO) and a list of pupils who may have particular anxieties had been provided to the academy. It was also confirmed that South Hunsley staff had already telephoned Year 6 parents. Governors acknowledged the difficulties of holding Year 6 celebrations under the current circumstances and it was noted that all transition home visits had been completed by the school.

RESOLVED: that the report of the Headteacher be received.

#### 3218 PLANS FOR SEPTEMBER 2020

It was reported that all pupils would return into school in September 2020 and that fines for non-attendance would be applied. A re-opening plan would be developed further during the current week and would consist of staged start and end times of the day as well as staggered lunchbreaks. There would be bubbles of 30 pupils, although three classes would consist of 33 pupils. There would be no large gatherings and events for parents, these had been put on hold until further notice, there would also be no educational visits planned for autumn term and the planned residential educational visit had now been moved to end of February 2021. The full plan would be shared with governors once it had been finalised.

**Was there anything that the school would really struggle with.** The Headteacher felt the school could cope well moving forward and had established different ways of working to accommodate the situation, for example parental concerns were dealt with through other means of communication. It was also acknowledged that the leadership team had worked well utilising a virtual platform and adapting to working more flexibly whilst working remotely. **Had the situation brought the staff together more.** It was confirmed that overall they had all worked well together, which was pleasing.

Not e Mr Godfrey joined the meeting.

**Would there be a feedback survey conducted with parents regarding home learning.** Thoughts were that home learning could be included on the annual parental survey.

**Would the mixed year groups discussed previously be in place from September 2020.** It was reported that guidance was currently being sought as to how to safely put this in place under the current circumstances.

**Would there be a home learning provision during the summer 2020 break.** This had been discussed by the leadership team if only to ensure the basic skills learning continued and it had been agreed that it had to be optional learning. The school would signpost parents as to what could be accessed voluntarily. The school was offering a holiday club for three days per week which would be paid for by parents.

**Had parents requested a holiday club facility.** It was acknowledged that the provision was a contribution to the community should it be needed; some parents had approached the school as they would encounter childcare difficulties. The Headteacher explained to governors that it had been difficult to provide adequate staffing levels for the club. **Did staffing the holiday club incur additional costs.** It was noted that additional payments to the staff would be required and that it was to be run by support staff rather than teaching staff. **How much was the school charging parents for the provision and how many hours per day would the pupils be in school.** It was acknowledged that the charge was £25 per day per pupil and that the hours would be from 9.00am to 3.00pm each day.

The Chair of Governors volunteered to assist with the holiday club and encouraged other governors to take part in supporting the provision.

Mr Godfrey had liaised with Mr Tom Chamberlain, Strategic School Place Planning, Admissions and Transport Manager for the local authority regarding pupil numbers. Mr Chamberlain suggested that the Headteachers and Chairs of Governors of local schools should meet to discuss the way forward regarding the number of pupil admissions for each of the schools. Governors agreed that Mr Godfrey would continue to pursue the issue of the pupil admission numbers being capped.

**Governors sought confirmation that teaching staff were taking time off during the summer holiday period.** It was noted that all staff needed to take some time off for their own welfare and wellbeing. No staff member had been forced to work during the holiday period and those who would manage the holiday club had come forward voluntarily. The Headteacher acknowledged that it was important to monitor staff wellbeing and ensure all staff benefited from the summer 2020 break.

- RESOLVED:
- a) that the update on the plans for September be received;
  - b) that plan be shared with governors once completed;
  - c) that Mr Godfrey continue to pursue the issue regarding the number of pupil admissions being capped.

RESOLVED: that the Review of Actions be confirmed.

3220 **FUTURE MEETINGS**

RESOLVED: that future meetings be held on:

Monday 7 December 2020 at 4.00pm;

Monday 22 March 2021 at 4.00pm;

Monday 5 July 2021 at 4.00pm.

Not e Mrs Brammall and Mrs Stillings left the meeting.

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Chair's Signature – 7 December 2020