



Admissions Policy

Spring 2021

Purpose

To clarify admission procedures.

Criteria

The school's current admission arrangements adhere to the criteria set by the East riding of Yorkshire Local Authority. The present admission limit is set at 45 children. Children are admitted to the Foundation Stage at the beginning of the school year in which they will have their fifth birthday. The school year runs from 1st September to 31st August. All our Reception children have three terms in school.

Equal Opportunities

Elloughton Primary School ensures equal opportunities to all pupils. Pupils with Special Educational Needs and/or physical disabilities have the same admission arrangements as all other pupils. Our school has many adaptations to allow wheelchair access. If further equipment or changes were required then the school would aim to fulfil the need.

How to Apply for a Place

Parents can apply for places at schools online using an electronic application form available on the Council's website www.eastriding.gov.uk

The Council's Admissions Team will then process the applications and will send out the allocation letters to parents.

Visiting the School

Elloughton School always welcomes parents, we believe in building a strong partnership between home and school.

Prospective parents are able to visit the school, please contact the school to arrange an appointment. The Headteacher will be pleased to show you around the school.

Transition

There is a Stay and Play session in the first half of the summer term where new parents and children are invited to come and play in the EYFS area and meet the staff. We also hold two new starter sessions where children come and spend the afternoon in the EYFS setting getting to know the staff and other children. For those starting mid-year, they are invited to a 'taster day' on a day mutually agreed with the current school. Home visits with the EYFS staff give parents the opportunity to discuss any concerns and for your child to meet their new teacher on a one-to-one basis in the security of their home.



Elloughton Primary School: Policies, Procedures, Codes & Guidance

Home School Links

Consultation evenings for parents are held each term. Early in the autumn term, parents are invited to meet with their child's class teacher. In the spring term, parents are invited to meet with the class teacher to review the progress their child is making half way through the school year. At the end of the summer term parents will receive a detailed progress report for the school year, and you may request an appointment to discuss the report.

Parents are encouraged to contact their son or daughter's teacher or the Headteacher should there be any cause for concern so that difficulties may be overcome as quickly and as smoothly as possible for all concerned.

We hope that parents will take part in school life and be in regular contact with us. All visitors are asked to report to the school office. The receptionist will register the visitor's details and an authorised badge will be issued if entry to the school is necessary.

Adoption, Approval, Sign Off

Signed	Mrs Fulstow
On behalf of	Full Governing Body
Date	Summer 2021

Document Control

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